Reports

Item Breakout Progress Report

Generating the Item Breakout Progress Report

This report shows where a cohort falls on five metrics for a given CANS Need or Strength item over time.

Tip: Windows within ICANS can be resized using .

2. Scroll to the Reports tile if necessary and hover over the [ ] and click [ ] for the Item Breakout Progress Report.
The options available or the Locality depend on your level of access to ICANS.

3. Complete the following fields.
   - Locality – select the locality. When you select Agency or Clinician you will need to complete a corresponding field applicable to that option.
   - Assessment Time Point 1 Sign Off Date From: - enter date.
   - Assessment Time Point 1 Sign Off Date To: - enter date.
   - Assessment Time Point 1 drop down – select the assessment time point 1.
   - Assessment Time Point 2 drop down – select the assessment time point 2.
   - Discharge CANS – indicate if you want the Discharge included in the report.
   - Domain – select the domain.
   - Item – select the Item.
5. The report displays at the bottom of the page. Click anywhere on the line to view a larger window.
Printing the Item Breakout Progress Report

2. Click at the top of the report.
3. **Click Print.**
4. Click **Print**.
5. Click **Done**.

**Key Intervention Needs Over Time Report**

**Generating the Key Intervention Needs Over Time Report**

This report shows improvement over time for a cohort on the most frequently endorsed CANS Needs items.
Windows within ICANS can be resized using 📳.

2. Scroll to the Reports tile if necessary and hover over the [View] and click [View] for the Key Intervention Over Time Report.
The options available or the Locality depend on your level of access to ICANS.

3. Complete the following fields.
   - Locality – select the locality. When you select Agency or Clinician you will need to complete a corresponding field applicable to that option.
   - Assessment Time Point 1 Sign Off Date From: - enter date.
   - Assessment Time Point 1 Sign Off Date To: - enter date.
   - Assessment Time Point 1 drop down – select the assessment time point 1.
   - Assessment Time Point 2 drop down – select the assessment time point 2.
   - Discharge CANS – indicate if you want the Discharge included in the report.
4. Click **View Report**.
5. The report displays at the bottom of the page. Click anywhere on the line to view a larger window.
Printing the Key Needs Over Time Report

2. Click at the top of the report.
3. Click **Print**.
4. Click **Print**.
This report shows the extent to which CANS Strengths were developed, and which develop over time.

5. Click **Done**.

**Strengths Development Over Time Report**

**Generating the Strengths Development Over Time Report**
Windows within ICANS can be resized using ...


2. Scroll to the Reports tile if necessary and hover over the and click for the Strengths Development Over Time Report.
The options available or the Locality depend on your level of access to ICANS.

3. Complete the following fields.  
   - Locality – select the locality. When you select Agency or Clinician you will need to complete a corresponding field applicable to that option.
   - Assessment Time Point 1 Sign Off Date From: - enter date.
   - Assessment Time Point 1 Sign Off Date To: - enter date.
   - Assessment Time Point 1 drop down – select the assessment time point 1.
   - Assessment Time Point 2 drop down – select the assessment time point 2.
   - Discharge CANS – indicate if you want the Discharge included in the report.

<table>
<thead>
<tr>
<th>Field Name</th>
<th>Description</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>CANS Version</td>
<td>Select Children’s Mental Health</td>
<td></td>
</tr>
<tr>
<td>Locality</td>
<td>Select the locality.</td>
<td></td>
</tr>
<tr>
<td>Assessment Time Point 1</td>
<td>Select the assessment time point 1</td>
<td></td>
</tr>
<tr>
<td>Assessment Time Point 2</td>
<td>Select the assessment time point 2</td>
<td></td>
</tr>
<tr>
<td>Discharge CANS</td>
<td>Indicate if you want the Discharge included in the report.</td>
<td></td>
</tr>
</tbody>
</table>
5. The report displays at the bottom of the page. Click anywhere on the line to view a larger window.
Printing the Strengths Development Over Time Report

2. Click at the top of the report.
3. Click **Print**.
4. Click **Print**.
5. Click **Done**.

**Caseload Progress Report**

**Generating the Caseload Progress Report**

This report shows client level data for CANS treatment Needs over time by clinician for active clients only.

2. Scroll to the Reports tile if necessary and hover over the and click for the Caseload Progress Report.

The options available or the Locality depend on your level of access to ICANS.
3. Complete the following fields.
   - **CANS Version** – select Children’s Mental Health.
   - **Locality** – select the locality. When you select Agency or Clinician you will need to complete a corresponding field applicable to that option.

4. Click **View Report**.
5. The report displays at the bottom of the page. Click anywhere on the line to view a larger window.
Printing the Caseload Progress Report

2. Click 📈 at the top of the report.
3. Click **Print**.
4. Click **Print**.
5. Click **Done**.

Clinician’s Support Intensity Report

Generating the Clinician’s Support Intensity Report

This report shows the current support level required for a clinician or set of clinicians based on all of their active clients' current support needs.
Windows within ICANS can be resized using [insert resizing icon].


2. Scroll to the Reports tile if necessary and hover over the [insert hover icon] and click [insert click icon] for the Clinician’s Support Intensity Report.

The options available or the Locality depend on your level of access to ICANS.
3. Complete the following fields.
   - **CANS Version** – select Children’s Mental Health.
   - **Locality** – select the locality. When you select Agency or Clinician you will need to complete a corresponding field applicable to that option.

4. Click **View Report**.
5. The report displays at the bottom of the page. Click anywhere on the line to view a larger window.
Printing the Clinician’s Support Intensity Report

1. Begin on the generated Clinician’s Support Intensity Report.
2. Click \[\text{button}\] at the top of the report.
3. Click **Print**.
4. Click **Print**.
5. Click **Done**.

**Average Impact Report**

**Generating the Average Impact Report**

This report shows change in the average number of actionable needs over time across the entire CANS for a cohort for the Behavioral & Emotional Needs, Risk Behaviors, Functioning, and Strengths domains.
Windows within ICANS can be resized using .


2. Scroll to the Reports tile if necessary and hover over the and click for the Average Impact Report.

The options available or the Locality depend on your level of access to ICANS.
3. Complete the following fields.
   - Locality – select the locality. When you select Agency, Clinician, or Client you will need to complete a corresponding field applicable to that option.
   - Assessment Time Point 1 Sign Off Date From: - enter date.
   - Assessment Time Point 1 Sign Off Date To: - enter date.
   - Assessment Time Point 1 drop down – select the assessment time point 1.
   - Assessment Time Point 2 drop down – select the assessment time point 2.
   - Discharge CANS – indicate if you want the Discharge included in the report.
4. Click [View Report].
5. The report displays at the bottom of the page. Click anywhere on the line to view a larger window.
Printing the Average Impact Report

2. Click 📚 at the top of the report.
3. Click "Print".
4. Click **Print**.
5. Click **Done**.

**Individual Collaborative Formulation Progress Report**

**Generating the Collaborative Formulation Progress Report**

![Windows within ICANS can be resized using .](image)

![Image of ICANS Training interface with a click on a report section](image)

2. Search for the client (for instructions on searching for a client, please review the client list for ICANS document) Hover over the and click Dashboard to navigate to the Client Dashboard.
3. Hover over the pen icon for the Individual Collaborative Formulation Report on the Reports tile and click View.

**The Assessment Time Point is the date the Assessment is signed.** If the Assessment is not signed, it will not appear in the list for Assessment Time Point 1 or Assessment Time Point 2.
4. Complete the following fields.
   - Assessment Time Point 1 – select the assessment time point 1.
   - Assessment Time Point 2 – select the assessment time point 2.
5. Click **View Report**.
6. The report displays at the bottom of the page. Click anywhere on the line to view a larger window.
Printing the Individual Collaborative Formulation Progress Report

2. Click 📷 at the top of the report.
3. Click **Print**.
4. Click Print.
5. Click **Done**.