Please dial into the call to hear the audio.

We will start at 2:05PM MST to give everyone time to log in.
TODAY’S AGENDA:

- Welcome
- Medicaid ID Field Moved to the Client Profile
- Wraparound Functionality Added to ICANS
- Informed Consent with DOB Field
- Misc Reminders
- Training Videos Now Available
- Updated Agency Agreements
- Security Violations
- Questions and Answers
- Adjourn
A new enhancement is coming to ICANS by the end of the year that will move the Medicaid ID field to the Client Profile. It will be visible when you create a new client or on the Client Profile.
WRAPAROUND FUNCTIONALITY ADDED TO ICANS

- Wraparound functionality will be added into ICANS by the end of the year.
- There are three wraparound plans that are being released in phases:
  - Wraparound Plan of Care
  - Wraparound Crisis and Safety Plan
  - Wraparound Transition Plan
- A “Wraparound” tab will be added to the existing Client Dashboard.
An optional variation of the Informed Consent has been posted to our Resources and User Guide page with the DOB field included.

Some agencies requested that we add a DOB field to the Informed Consent so we were happy to turn that into a reality.

This new Informed Consent with DOB can be used in place of the regular Informed Consent.

An Informed Consent is still required to be signed before entering any client information into ICANS.
MISC REMINDERS

• Internet Explorer 11 is the only fully supported browser. If you are using any other browser (Chrome, Edge, Safari, etc) than ICANS may not work correctly for you.

• The Agency ICANS Administrator is not the only person at your agency who can contact us when a staff member is locked out of their ICANS account. The ICANS User can call/email us to have their password reset.

• Updating the CANS Assessment within 100 days of any previous Assessment Date will give you the option to carry forward the previous assessment's ratings. This only works if you are within the 100 day window.
**TRAINING VIDEOS NOW AVAILABLE!**

- Online ICANS training videos are available and can be attended in place of the scheduled Partner & Provider training.

- Links to the training videos are on the [ICANS Resources and User Guide webpage](#).

- If you watch the training videos, let your Agency ICANS Administrator (AIA) know. Your AIA is responsible for notifying the Automation Help Desk of your training completion via the Online Portal.

- AIAAs should submit an Online Portal Service Request. Select the “AIA – Agency ICANS Administrators” service type. On the Additional Details tab select the “Training Attestation” request type and fill in the staff member’s name that completed training.
Updated Agency Agreements are available on icans.dhw.Idaho.gov

The ICANS Agency Agreement has been updated to remove the language in Section 11.2 stating "Agreement shall expire after one (1) year from the latest date signed in the signature space below, thereafter unless terminated by either party as provided in this Agreement."

The updated ICANS Agency Agreement has been updated to the following language in Section 11.2: "Agreement End Date. This Agreement shall automatically continue year to year thereafter unless terminated by either party under any of the provisions in section 4.5 as provided in this Agreement."

The ICANS Agency Agreements signed prior to 06/06/2019 using the previous versions of the ICANS Agency Agreement (20181205 and older) will expire one year after the latest date signed.

At the time of expiration, your agency will need to submit a new ICANS Agency Agreement. -OR- Your agency can now submit a new ICANS Agency Agreement using the new version 20190605 to bypass the expiration period.

If your Agency Agreement expires it may impact your ability to access ICANS.
SECURITY VIOLATIONS

- WITS is a secure, HIPAA and CFR42 compliant electronic health record system. As such, those accessing Idaho WITS must have a signed WITS User Agreement, in which the user accepts the terms of Idaho WITS access. Users also acknowledge the requirement to comply with these regulations prior to each WITS login; specific language on the Log-in screen states: "WARNING: Access to this system is restricted to authorized users only. Violators subject to imprisonment and/or fine. Continuing beyond this point certifies your understanding and compliance with all applicable restrictions and regulations."

- It is critical that any staff with access to ICANS should never share their user login, password, and/or PIN with another person. This rule applies even if a staff is acting on behalf of an authorized WITS user. Each staff person for your agency accessing WITS must have their own unique user login, password, and pin.

- Please note that any violation of the WITS User Agreement may result in the revocation of your access to Idaho WITS. Furthermore, it is very important to understand that criminal prosecution may be undertaken if the information within WITS is knowingly and intentionally disclosed to anyone who is unauthorized, or if the information is used for fraudulent purposes.
Thank you for attending the ICANS User Group

For input, questions or potential topics:

Automation Help Desk

ICANSHelpDesk@dhw.idaho.gov

(208) 332-7316

(844) 726-7493